



**Arthur Charvonia**

**Chief Executive**

Babergh District Council

Corks Lane, Hadleigh, Ipswich IP7 6SJ

DX NO: 85055 Exchange: Babergh

Website: [www.babergh.gov.uk](http://www.babergh.gov.uk)

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TO: THE CHAIRMAN AND MEMBERS OF  
BABERGH DISTRICT COUNCIL

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15 May 2017

## PLEASE NOTE TIME OF MEETING

Dear Sir/Madam

The Annual Meeting of the Babergh District Council will be held in the Council Chamber, Council Offices, Corks Lane, Hadleigh on **Tuesday, 23 May 2017 at 9.30 am.**

For those wishing to attend, prayers will be said at 9:25 a.m. prior to the commencement of the Council meeting.

Yours faithfully

Arthur Charvonia  
Chief Executive

The Council, members of the public and the press may record/film/photograph or broadcast this meeting when the public and the press are not lawfully excluded.

Any member of the public who attends a meeting and objects to being filmed should advise the Committee Clerk.



# AGENDA

## PART 1

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| ITEM | BUSINESS  | <u>Page(s)</u> |
|------|---|----------------|
| 1    | <u>ELECTION OF THE CHAIRMAN</u>   |                |
| 2    | <u>ELECTION OF THE VICE-CHAIRMAN</u>  |                |
| 3    | <u>APOLOGIES FOR ABSENCE</u>  |                |
| 4    | <u>DECLARATION OF INTERESTS BY COUNCILLORS</u>  |                |
| 5    | <u>BC/17/1 - TO CONFIRM THE MINUTES OF THE MEETING HELD ON 25 APRIL 2017 AS A CORRECT RECORD</u>  | 1 - 4          |
| 6    | <u>TO RECEIVE ANY ANNOUNCEMENTS FROM THE CHAIRMAN AND LEADER</u>  |                |
| 7    | <u>ELECTION OF THE LEADER OF COUNCIL</u>  |                |
| 8    | <u>APPOINTMENTS</u>   |                |
| a    | <u>Designation of Committees and Joint Committees</u><br>To appoint the following Committees and Joint Committees: <ul style="list-style-type: none"><li>• Babergh Overview and Scrutiny Committee</li><li>• Planning Committee</li><li>• Babergh Licensing and Regulatory Committee</li><li>• Joint Audit and Standards Committee</li><li>• Joint Appointments Committee</li></ul> |                |
| b    | <u>BC/17/2 - Political Balance and Composition of Committees and Joint Committees (and Appointment of Councillors to Committees and Joint Committees) (pages 5 – 10)</u>  |                |

Report by the Temporary Assistant Director – Law and Governance attached.

c Election of Chairmen and Vice-Chairmen of Committees

In accordance with the Council's Constitution (Article 6 (6.2.1)) the Leader shall take up Chairmanship of the Cabinet.

To elect a Chairman and Vice-Chairman for the following Committees and Joint Committees:

- Babergh Overview and Scrutiny Committee
- Planning Committee
- Babergh Licensing and Regulatory Committee
- Joint Audit and Standards Committee
- Joint Appointments Committee

d BC/17/3 - Appointment of Councillors to Outside Bodies (pages 11 – 14)

Report by the Temporary Assistant Director – Law and Governance attached.

e Appointment of Councillors to the Shared Revenues Partnership Committee

The Temporary Assistant Director – Law and Governance to report that, in accordance with the joint arrangements established with Mid Suffolk District Council and Ipswich Borough Council, Council is asked to appoint two Councillors and two substitutes to serve on the Committee for the Current municipal year.

The political balance rules do not apply to Babergh's appointees. The Group Leaders have been asked to put forward names to be considered for these positions.

Babergh's appointees for 2016/17 were Simon Barrett and Peter Burgoyne. The appointed substitute was Margaret Maybury.

| ITEM | BUSINESS   | <u>Page(s)</u> |
|------|--|----------------|
| f    | <u>Appointments to the Suffolk Joint Standards Board</u>   |                |
|      | <p>The Temporary Assistant Director – Law and Governance to report that, in accordance with the joint arrangements established with Mid Suffolk District Council and Suffolk County Council, Council is asked to appoint three Councillors to serve on the Board for the current municipal year.</p> <p>The political balance rules do not apply to Babergh’s appointees who cannot be:</p> <ul style="list-style-type: none"> <li>• The Chairman of the Council</li> <li>• Members of the Cabinet</li> </ul> <p>The Group Leaders have been asked to put forward names to be considered for these positions. Appointments will be made for the ensuing year, unless one of the circumstances in Section 5 of the Board’s Terms of Reference relating to resignations, removal/replacement of members, changes to the constitutional arrangements takes effect.</p> <p>Babergh’s appointees for 2016/17 were Bryn Hurren, Adrian Osborne and David Rose.</p> |                |
| g    | <u>Appointments to the Joint Gypsy and Traveller Steering Group</u>  |                |
|      | <p>Council is asked to appoint four Councillors to the Joint Gypsy and Traveller Steering Group.</p> <p>Babergh’s appointees for 2016/17 were Sue Ayres, Tony Bavington, Peter Burgoyne and Lee Parker.</p>  |                |
| 9    | <u>BC/17/4 - TIMETABLE OF MEETINGS 2017/18</u>   | 15 - 16        |
|      | <p>At its meeting on 22 December, Councillors noted the Draft Timetable of Meetings for 2017/18 as set out in Paper S96. Councillors were aware that the Timetable would be subject to change as a result of the introduction of the Leader/Cabinet form of governance and the forthcoming move to Endeavour House.</p> <p>The Timetable has now been finalised and Councillors are asked to note Paper BC/17/4 attached.</p>  |                |
| 10   | <u>BC/17/5 - ANNUAL REPORT OF THE JOINT SCRUTINY COMMITTEE 2016/17</u>   | 17 - 22        |
|      | <p>Report by the Temporary Assistant Director – Law and Governance attached.</p>   |                |

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**ITEM****BUSINESS**

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Page(s)**11 EXCLUSION OF THE PUBLIC (WHICH TERM INCLUDES THE PRESS)**

To consider whether, pursuant to Part 1 of Schedule 12A of the Local Government Act 1972, the public should be excluded from the meeting for the business specified below on the grounds that if the public were present during this/these item(s), it is likely that there would be the disclosure to them of exempt information as indicated against the/each item.

The author(s) of the report(s) proposed to be considered in Part II of the Agenda is/are satisfied that the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

**12 BC/17/6 - CONFIDENTIAL MINUTE OF THE MEETING HELD ON 25 APRIL 2017 (Exempt information by virtue of Paragraph 3 of Part 1)** 23 - 24

For further information on any of the Part 1 items listed above, please contact Committee Services on 01473 826610 or via e-mail at [Committees@baberghmidsuffolk.gov.uk](mailto:Committees@baberghmidsuffolk.gov.uk).